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American Society
- of -
Questioned Document Examiners



2008 ASQDE EXHIBITOR AGREEMENT

This represents the terms and conditions of an Agreement between the American Society of Questioned Document Examiners (ASQDE), and _____ (Exhibitor/Supporter/Sponsor).

1. In consideration of the mutual covenants and agreements herein contained, and subject to the terms and conditions set out, the parties hereto agree as follows:

EXHIBITOR LEVEL (\$750 per display area):

The ASQDE agrees to supply the Exhibitor with ONE 8' x 10' display area(s), including one 6' draped tables with 2 chairs at the Hotel for the Exhibitors Show held August 18-19, 2008, (set-up day is August 17, 2008, from 8:00 a.m. to 5:00 p.m.) at the Asheville Renaissance Hotel, for the sum of \$750.00 for one display area. Location assigned in order of exhibitor deposit received. The Exhibitor agrees to pay the said sum of \$750.00 per area as follows:

- i. A **non-refundable** deposit of \$250 per area on the signing of this Agreement. This Agreement must be received by the ASQDE no later than **June 1, 2008**; and
- ii. The balance of \$500 per area to be paid on or before **August 1, 2008**.

SUPPORTER LEVEL (\$1500 total) OR SPONSOR LEVEL (\$5000 total):

The ASQDE agrees to supply the display area detailed under EXHIBITOR LEVEL, as well as the additional benefits detailed on the List of Benefits according to participation at either the *Supporter* or *Sponsor* level. Please review the List of Benefits, and select and initial the choices according to the level of participation desired. As many of the benefits will be provided in advance of the meeting, the following terms will apply:

- i. A **non-refundable** deposit of \$750 for *Supporter* level or \$1000 for *Sponsor* level of involvement (this will be **in lieu of** the Exhibitor deposit of \$250, as that is included at these levels). This deposit, along with this signed Agreement form and the completed and initialed List of Benefits must be received by the ASQDE no later than **June 1, 2008**; and
- ii. The balance of \$750 (*Supporter*) or \$4000 (*Sponsor*) must be received by **August 1, 2008**.

Payment may be made by check, money order, or credit card (using the Exhibitor Payment Form) or via the online form at the ASQDE website, www.asqde.org.

2. For information on electrical, phone, or other service requests, please contact **Carl McClary, Exhibitor Coordinator**, at Carl.R.McClary@usdoj.gov.

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